

Historic Preservation Consultation Information Packet

Intent

All stakeholders of historic resources (buildings, structures, and landscapes) on Fort Bragg will be made aware of the procedures required concerning undertakings (maintenance, repair, alteration, or demolition) to such resources.

Contents

Packets will include, at a minimum:

1. Legal basis of consultation process
2. Summary explanation of NC SHPO, and ACHP rights and responsibilities in the preservation consultation process
3. Summary explanation of Ft. Bragg Commanding General (CG) responsibilities in the preservation consultation process
4. Summary explanation of all stakeholder responsibilities in the preservation consultation process
5. Full contact information for the Cultural Resource Manager and any delegated CRP staff involved in the consultation process
6. Copy of sample Historic Resource Work Checklist with instruction sheet
7. Detailed, step-by-step flow chart of the consultation process – i.e. stakeholder to CRP, CRP to SHPO, etc. Flow chart will include legal requirements for response times from NC SHPO and ACHP to give stakeholders an understanding of additional time planning requirements needed for projects involving historic buildings and structures
8. Detailed description of stakeholder actions in the consultation process:

- a. When to contact CRP
 - b. What documentation must be provided to CRP
 - c. What can be expected in return from CRP
9. Summary versions of the *Secretary of the Interior's Standards for Preservation* and the *Secretary of the Interior's Standards for Rehabilitation* that enforce the concepts of identification, maintenance and preservation of historic building fabric in lieu of removal and replacement
10. Guidance for maintenance, repair, alteration, and demolition as they apply to historic buildings and structures IAW the standards listed in item 9 above.

The 2001 Historic Preservation Consultation Information Packet follows this page.

HISTORIC PRESERVATION CONSULTATION INFORMATION PACKET

Intent:

All stakeholders of historic resources (buildings, structures, and landscapes) on Fort Bragg must be made aware of the procedures required concerning undertakings (maintenance, repair, alteration, or demolition) to such resources. Stakeholders will understand that the consultation process is not arbitrary or optional; furthermore stakeholders will understand that the consultation process requirements must be met before an undertaking to an historic resource may proceed.

Legal Basis for Consultation Process:

Section 106 of the National Historic Preservation Act (NHPA) of 1966, as amended, directs Federal agencies to consider the effects of their undertakings on cultural resources. DA Pam 200-4 (Cultural Resource Management) and AR 200-4 (Cultural Resource Management) specifically dictate the rights and responsibilities of Federal agencies in the Section 106 process (In this document, the Section 106 historic preservation consultation process will be referred to as “the consultation process”).

The NHPA directs that every Federal agency appoint a representative to coordinate the consultation process. For Ft. Bragg, the Commanding General is the agency representative, and the CRP acts as the CG’s representative. Ultimately, the CG remains responsible for complying with all laws, regulations, and directives concerning the consultation process.

Summary Explanation of Fort Bragg CG responsibilities in the Consultation Process

- Fully comply with the consultation process
- Preserve historic properties under Ft. Bragg jurisdiction or control
- Give priority to using historic structures for Ft. Bragg purposes
- Implement programs for the adaptive reuse of properties no longer needed for Ft. Bragg purposes
- Document historic properties that must be destroyed or altered

Summary Explanation of State Historic Preservation Office (SHPO) responsibilities in the Consultation Process

- Advise and assist Fort Bragg in carrying out consultation process
- Consult with Fort Bragg to achieve full compliance with above listed legal authority

Summary Explanation of Advisory Council on Historic Preservation (ACHP) responsibilities in the Consultation Process

- Issue regulations and amendments to regulations that form the basis for the above listed legal authority
- Oversee the consultation process
- Consult and or comment on undertakings concerning historic resources

Visual Representation of Historic Preservation Consultation Process on Fort Bragg

- See page 2 for flowchart
- See page 4 for an example process, explained step-by-step



Historic Resource Work Checklist

AUTHORITY: AR 200-4, Cultural Resources Management (1OCT98); DA Pam 200-4, Cultural Resources Management (1OCT98), XVIII Airborne Corps and Fort Bragg Integrated Cultural Resource Management Plan (March 2001)

FROM:

POC:

POC PHONE:

POC Email (if available): _____

TO: Cultural Resource Manager,
Phone 6-6680, Bldg 3-1333 - PWBC
ATTN AFZA PW E (BOYKO)

SUBJECT: Notification of intent to perform undertaking affecting an historic resource

RESOURCE: _____ **FACILITY ID #:** _____

LOCATION: _____

CATEGORY OF WORK TO BE PERFORMED (circle all that apply):

MAINTENANCE REPAIR ALTERATION DEMOLITION

GENERAL DESCRIPTION OF WORK: _____

LOCATION OF WORK ON RESOURCE (circle all that apply):

EXTERIOR (only) INTERIOR (only) INTERIOR and EXTERIOR

**ATTACH ALL OF THE FOLLOWING THAT APPLY TO PROPOSED WORK
AND CHECK OFF ON LIST** (digital photos OK for checklist purposes):

_____ Interior Photos _____ Exterior Photos _____ Bid Schedules

_____ Specification Sheets for New and/or Replacement Materials

_____ Scope of Work

_____ Plans

_____ Cost Estimates

_____ Design Calculations

_____ Design Narratives

_____ Economic Cost Analysis (demolition only)

_____ For Demolition, attach description of proposed replacement construction. If no replacement construction is planned, attach reasoning for demolition.

*Complete this checklist, attach documentation and deliver to the Cultural Resource Manager.
Notification of status will be returned to you within five (5) working days.*

Historic Preservation Consultation Process Flowchart

- Sample Process:

Your project is: Renovate interior and exterior of building 2-3602. Follow these steps:

1. Complete Historic Area Work Checklist and submit to the Cultural Resource Program.
2. CRP determines that the work will affect an historic resource – building was constructed in 1935 as a mule stable and is a contributing resource in the Old Post historic district.
3. Within five (5) business days, PWBC sends letter to State Historic Preservation Office (SHPO) to begin consultation process. CRP notifies you of action using POC information you supplied.
4. SHPO returns comment to PWBC within 30 calendar days. The renovation is considered an adverse effect to the resource. CRP notifies you immediately of finding. Work may NOT proceed until consultation is complete.
5. PWBC and SHPO continue consultation. Advisory Council on Historic Preservation (ACHP) is notified of process and invited to consult and comment. There is no defined time period to finish the consultation process.
6. A memorandum of agreement (MOA) is drafted to mitigate the adverse effects. Mitigation can include changes to the original work plans (usually materials or styles), documentation and recordation requirements (usually in the case of demolition or extreme renovations), and potentially additional research on the resource (usually in the case of demolition).
7. The ACHP is given an opportunity to review the MOA and consult and/or comment. There is no time limit for ACHP involvement.

8. Once the MOA is completed and implemented, the CRP must verify that the agreed upon work has been completed. The CRP then notifies you of permission to continue the work.

Standards

The following standards serve as a basic guide to all stakeholders working with historic buildings and structures. These standards provide guidance for maintenance, repair, alteration, and demolition of historic structures. For more information concerning these standards or their applicability, contact the CRP at 396-6680.

The Secretary of the Interior's Standards for Preservation

1. A property will be used as it was historically, or be given a new use that maximizes the retention of distinctive materials, features, spaces, and spatial relationships. Where a treatment and use have not been identified, a property will be protected and, if necessary, stabilized until additional work may be undertaken.
2. The historic character of a property will be retained and preserved. The replacement of intact or repairable historic materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Work needed to stabilize, consolidate, and conserve existing historic materials and features will be physically and visually compatible, identifiable upon close inspection, and properly documented for future research.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. The existing condition of historic features will be evaluated to determine the appropriate level of intervention needed. Where the severity of deterioration requires repair or limited replacement of a distinctive feature, the new material will match the old in composition, design, color, and texture.

7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.

The Secretary of the Interior's Standards for Rehabilitation

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic

materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

10. New additions and adjacent or related new construction will be undertaken in a such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Summary

- Compliance with the historic preservation consultation process on Fort Bragg is not arbitrary or optional.
- The Commanding General of Fort Bragg is ultimately responsible for compliance with the consultation process.
- All projects concerning buildings/structures built before 1960 will be reviewed by the CRP for the potential to affect historic resources.
- Consultation requirements must be fulfilled before work can continue.
- The CRP will work with you to complete the consultation process as smoothly and efficiently as possible.
- Any and all questions concerning this document or the consultation process should be directed to the CRP at 396-6680.

